Absence from Formal Exams and/or Formal Assessment Tasks due to Family Holidays

Guidelines for Years 7 to 10

Under the School’s assessment guidelines the taking of family holidays does not constitute a valid reason for being absent from a formal examination or Formal Assessment Task. Likewise, absence from the above due to attendance at a leisure or recreational event, such as a music concert or NRL match, is not considered valid grounds for an extension or rescheduling of an examination or Formal Assessment Task.

Students who miss an examination or Formal Assessment Task due to the above reasons will receive a “0” mark. Variations from the above policy would only be approved under exceptional circumstances and would only be considered if sought in writing before the examination or task. In these cases, students need to submit a written application to their Year Coordinator for special consideration in consultation with the Assistant Principal. Approval should not be considered as an automatic result of such applications.

Naturally, the school recognises and understands absence due to sickness, family crisis or tragedy, and events beyond the control of a student. In these cases, students need to provide written explanation (including a medical certificate for illness, in the case of Years 10 to 12) and alternative arrangements would be made. School, diocesan, state or national representation is recognised as a valid reason for being absent from an examination or task.

These policy guidelines reinforce to students the importance of their school education, help provide a level playing field for all students, minimise the opportunity for unfair advantage and safeguard the integrity of examination papers and Formal Assessment Tasks.

PM: 06/13